

Problem Analysis and Decision Making

Description

We all have to solve problems in our personal and professional lives. This session covers key items on this topic, such as: being able to acknowledge and assess a problem, analyze its causes, develop alternative solutions, make the right decisions, and develop and implement innovative solutions to resolve the situation.

Objectives

Allows Participants To:

- Identify real problems
- Analyze the causes and consequences of such problems
- Make lasting decisions
- Implement such decisions and evaluate their results
- Use the right techniques and tools

Course Content

An Organized Process

- Concept
- Process
- Types of Decisions
- Conditions
- Influences
- Rules

Problem Solving

- Identifying the problem
- Understanding the problem
- Comparing Facts
- Identifying possible causes
- Finding out probable causes
- Validating causes

Decision Making

- Setting a goal
- Developing analysis criteria for each alternative
- Developing alternatives
- Evaluating alternatives
- Assessing risks

Implementation

- Setting goals
- Developing an action plan
- Evaluating an action plan

Evaluating Corrective Measures

Designing Your Personal Action Plan

Course Specifications

Duration:

Training is given in two days

(The content and the duration of this session can be adapted for a personalized on-site training.)

Target Audience:

People required to analyze various situations and make the best decision, either on their own or as a team.

Certification :

Training Certificate

Delivery Method:

Instructor-led, group-paced, classroom-delivery learning model with structured, hands-on activities

Follow-up available (Optional)